

e-Tender Document

Subject: Invitation of Proposal for Banker's Indemnity Insurance

TENDER ID : E&B- 114/2026-27 dated 08/06/2026

These documents are meant for the exclusive purpose of bidding against this NIT and shall not be transferred, reproduced or otherwise used for purpose other than that for which they are specifically issued.

Prasen Mondal



THE BURDWAN CENTRAL CO-OPERATIVE BANK LTD.
64, G.T. Road, P.O. – Burdwan, Dist. – Purba Bardhaman – 713 101 (West Bengal).

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Ref. No.: **E&B-114/2026-27**

Date : 08/06/2026

NOTICE INVITING TENDER

Request for Proposal (RFP) through E-TENDER platform

The Burdwan Central Co-Operative Bank Ltd. intends to select vendor for Proposal for Banker's Indemnity Insurance through online e-Tender. The tentative requirements along with technical configuration of each item are mentioned. This is looking for interested vendor who have experience above type of work and may follow the instructions as given below for submission of their tenders under online mode.

1. General Instructions :

The Burdwan central Co op bank Ltd. invites bids through e-tender from IRDAI-approved General Insurance Companies for a comprehensive Bankers' Indemnity Policy covering branches for the period 30.06.2026 to 30.06.2027.

Intending vendor may download the tender documents from the website directly with the help of Digital Signature Certificate. Last date of submission is 17/06/2026 (Wednesday) at 12:00 hrs. Bid opening time is 17/06/2026 (Wednesday) at 13:00 hrs.

2. Submission of bids:

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed by the Company personnel in the website – www.tenderwizard.com/eproc. All papers must be submitted in English language. . For any technical queries regarding submission of e-Tender please contact Helpdesk No- 9073677150/151/152 or Mr. Kusal Bose- 9674758719.

Tenders are to be submitted online through the website mentioned above. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders at a time, one is Technical Bid and other is Financial Bid. The renderer shall carefully go through the documents and prepare the required documents and upload the scanned



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documents of originals in Portable Document Format to the portal in the designated locations / folders of Technical Bid. He needs to fill up the BOQ in the designated cell and upload the same in designated location of Financial Bid. The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should specially take note of all the addendum/corrigendum related to the tender till the bid submission ends. Tenderers should in general upload the latest documents as part of the tender, however, in case of failure in uploading such documents, it will be deemed that they (tenderers) have taken note of such latest documents including addendum/corrigendum, if published till the bid submission ends.

3. SCOPE OF COVER DETAILED:

- Basic cover for Cash at vault :Rs.2,00,00,000/- for 43 Branches
- Basic Cover for hypothecated Gold : Rs.2,00,00,000/- for 43 Branches
- Additional Cover for Cash in Transit: Rs.3,00,00,000/-
- Additional Cover for Premises : Rs.6,00,00,000/-
- Staff cover for 285+ 5% : Rs. 4,00,00,000/-
- Cash at ATM for Rs.20,00,000/- X 56=11,20,00,000/-
- Cash at ATM for Rs.30,00,000/- X 10= 3,00,00,000/-

4. INFORMATION OF BANK:

- No. of employees: 285+ 5%
- No. of branches: 43

5. BID FORMAT:

Part A - Technical Bid:

- IRDAI License copy
- Audited balance sheet last 2 years
- Claim settlement ratio certificate
- List of 5 PSU/Private/Co-Op banks covered currently
- Confirmation of all sections coverage

Part B - Financial Bid:

The financial bid have to submitted in the below mentioned format

Item	Premium	GST	Total
Annual Premium			
Quarterly Premium			

6. SUBMISSION DETAILS

- Last Date: 17.06.2026 up to 12:00 PM
- Mode :Through online

7. Terms and Conditions:

Bid Information :

- Partial Quotation within the same item (if any) will not be accepted and tender will be liable for cancellation.
- All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price but should be indicated separately in the price bid.
- The rate may be negotiated before renewal of the contract

Evaluation of Quotation:

- The Purchaser will evaluate and compare the quotations determined to be substantially responsive stage wise. Firstly, Technical Bid will be evaluated and thereafter Price Bid for technically qualified bidders will be evaluated for selection of vender.

Award of Contract :

- The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and justified with the market price both technically and commercially. Purchaser reserves the right to reject any or all the tender, wholly or partly, without assigning any reason thereof and shall not be bound to accept the lowest bid.

Adequate infrastructural facility:

- The vendor should have registered establishment set up with in West Bengal.

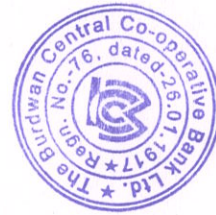
Amrita Mondal

Reali Saha



Annexure I
FURNISHING BASIC INFORMATION
(To be furnished in the Company's official letter pad)

1	Name of the Bidder	
2	Address for Communication	
3	Contact Number(s)	
4	E-mail ID	
5	License Copy	
6	GST No. (Please enclose copy of GST)	



Aneep Mandal